

The executive of Middlesex Presbytery met on call of the chair at Rowntree Memorial United Church, London, Ontario on Tuesday, June 1, 2010. There was quorum of members present. The Rev. Dr. David McKane conducted the meeting.

PRESENT: Edward Avey, Hugh John Cook, Gerald Drodge, Sheila Duffin, Richard Golden, Marilyn Hart, Tom Hiscock, Val Hodgins, Jannie Law, Bill McAuslan, David McKane, Frank Meadows, Joyce Payne, Gail Schnarr, Don Sutherland, Pam Tolmay, and Heather McLean, the Acting Executive Secretary of London Conference.

OPENING: At 1pm David McKane called the meeting order and constituted the meeting: “In the name of Jesus Christ, the one true head of the church, and by the authority vested in me as chair of Middlesex Presbyter, I now declare this meeting constituted for the transaction of such business as may properly come before it” David then led us in prayer.

AGENDA: It was moved and seconded that the agenda as prepared and distributed be adopted. It was noted that there was no place on the agenda for a report from the chair elect. It was agreed that the chair elect would be given the opportunity to present a report right after item #11. With that adjustment the agenda was approved.

MINUTES: The adoption of the minutes of the meeting for May 4, 2010 was moved and seconded. It was noted that under the report from the nominating committee, where it was reported that Bill McAuslan has resigned as chair of the chaplaincy committee, the following words had been omitted: “pending the nomination of a new chair.” Val Hodgins reported that a motion that had been passed at the May 4th executive meeting had been omitted from the minutes. The motion was as follows: It was moved and seconded that Middlesex Presbytery Executive accept the the minutes of Robinson Memorial United Church, Special Congregational meeting, pages 4810483, as proof that they have satisfied section 334 of the Manual as they move to talks with other congregations. **CARRIED**

The minutes were then adopted as amended.

The minutes of the special executive meeting held on May 18, 2010 were reviewed. The purpose of the meeting was to consider two recommendations received from the 75 Blackfriars Property Interim Management and Visioning Committee. As there had not been a quorum at that meeting the two recommendations needed to be considered and ratified at this meeting.

The first recommendation was moved and seconded: “that the Executive of Middlesex Presbytery accept the recommendation of the 75 Blackfriars Property Interim Management and Visioning Committee that they not proceed with the renovations and proposed use of 75 Blackfriars Street, London, Ontario.” After some discussion the motion **Carried**.

The second recommendation was moved and seconded: :that the Executive of Middlesex Presbytery continue to support the Vision being the proposed mission and outreach in Middlesex Presbytery as previously approved by presbytery.” The motion **Carried**.

Correspondence

a) Items Received

- Letter from Hyde Park regarding their intention to continue in dialogue with Riverside.
- Letter from South Caradoc regarding Frances Down's intention to retire. They want some help to decide how to continue as a congregation.
- Letter from Hyatt Ave. regarding their intention to close permanently on December 31, 2010. A congregational vote was held on May 16, 2010 and 93% of those present voted in favour of the motion to close.
- A copy of a letter from Tom Hiscock addressed to the secretary of the Official Board of Wesley-Knox United Church in which he announces his intention to retire as of June 30, 2011.
- Proposals for the delegates handbook.
- Presbytery members who are serving in General Council roles
- Exec minutes from Kent Presbytery
- List of charges that have not yet sent in their statistics (Phone calls)
- Letter from National Office re: the 85th anniversary of the United Church (Forwarded to all online presbyters.)
- List of Lay Worship Leaders to be re-licensed.

b) Items sent

- At the instruction of the executive Val Hodgins sent a letter to the United Church Council regarding the management of the properties at (a)75 Empress Street and (b) the property of the former Gethsemane United Church.

The secretary commented briefly about each of the items of correspondence, paying particular attention to two items: The letter from Tom Broadhurst regarding those congregation that have not yet sent their annual statistical reports and The list of Lay Worship Leaders to be re-licensed.

The letter from Tom Broadhurst is the third one to have been received during this church year. The secretary explained that he has sent e-mails and made phone calls to the congregations involved. After some discussion it was moved and seconded that Tom Broadhurst's letter should be forwarded to the congregations involved. **Carried.** It was also moved and seconded that the names of those congregations whom Tom has listed in his letter be included in these minutes:
Colborne Street United Church, Delaware/Kilworth Pastoral Charge, Dundas Street Centre United Church, Fairmont United Church, First-St.Andrew's United Church, Grace United Church, Metropolitan United Church, Robinson United Church, and Wardsville Pastoral Charge.

The secretary then explained that he had received an e-mail from Lynn Ardiel listing the names of those Lay Worship Leaders who are qualified to be re-licensed. The names are as follows:

Lay Worship Leaders Licensed in Middlesex 2010

Lynn Ardiel	lynn@ardiels.com	519-659-5099	
Carl Branch	CarlJBranch@rogers.com	519-438-0122	
David Burghardt	djb.inbox@gmail.com	519-615-2237	
Mary Dillon, [student]	mcdillon@rogers.ca	519-455-7134	
Dorothy-Ann Foster	d.a.foster@sympatico.ca	519-652-8353	
Deborah Hiley		519-641-2471	
Connie Hiscock	cthiscock@bell.net	519-668-0160	
Helen Keenlside	hkeenlside@execulink.com	519-264-1485	
Jannie Law	melanie@skynet.com	519-485-3889	
Brian McEachern	bmceachern@yahoo.com	519-434-5267	
Christopher Mortlock	cdmortlock@rogers.com	519-681-2275	859-2278[cell]
Carole Nunns	c.nunns@sympatico.ca	519-227-6771	
Joyce Payne	joyce.payne@sympatico.ca	519-471-7051	
Murray Scanlon	murray.scanlon@quadro.net	519-275-2225	673-8280[cell]
Victoria Stirling	vstirling@roger.com	519-472-1034	
Patsy Switzer	pes@on.aibn.com	519-461-0322	
John Wilkey		519-675-0796	
Jo-Anne Windover	belmont_harr-moss.ch_sec@sympatico.ca	519-269-3116	
Les Youngson		519-461-1471	

Roxanne Bale and Sally Butcher have returned all necessary documents but have requested to be on leave because of family and work commitments.

It was then moved and seconded that those named in the above list be re-licensed as Lay Worship Leaders for the Church year July 1, 2010 to June 30, 2011. **Carried.**

CHAIR'S REPORT: David McKane spoke briefly to thank the executive for their support as he undertakes his year as chair of the presbytery.

DIVISION REPORTS:

1. **Division of World Outreach** Pam Tolmay had no report.
2. **Division of Finance and Administration** Tom Hiscock raised the issue of church properties that will need to be managed as their congregations close or amalgamate with other congregations. Management of these properties will need to be looked after by the United Church Council of Middlesex Presbytery. Trustees will need to examine their property deeds so as not to get a surprise as plans are being made for the sale of these surplus buildings. An extended time of discussion followed Tom's presentation. Heather McLean stressed the importance of trustees being aware of the deed so that property lines are clearly marked.

At length it was moved and seconded that the chair of Finance and Administration write a letter to all pastoral charges advising the trustees that they need to ensure that the deeds to all of their properties are current. **CARRIED.**

3. Division of Communications / Resource Centre There was no report from the division as such, but Joyce Payne spoke on behalf of the Resource Centre. June 24th will be the last day of the Resource Centre for the Summer. The issue of the presbytery website was raised. Much of the information on the website is out of date. The secretary reported that he had recently heard from Art Hiley who was asking for recent minutes that he could upload to the website. It was moved and seconded that the chair speak to Art Hiley about maintaining the website. **CARRIED.**

4. Division of Ministry Personnel and Education Sheila Duffin invited Joyce Payne to present the report from the Pastoral Relations Committee. Joyce explained that she had 17 motions to present. It was agreed that she would present each motion separately and that each one would be moved, seconded and then voted upon.

i. It was moved and seconded that the JNAC report of the Dorchester/Crumlin Pastoral Charge be accepted with the removal of "The Worship Committee" on page 8, under the accountability section of the report. **Carried**

ii was moved and seconded that a vacancy be declared effective immediately at the Dorchester/Crumlin Pastoral Charge for a $\frac{3}{4}$ time fully ordained position. **Carried.**

iii It was moved and seconded that the Dorchester/Crumlin Pastoral Charge be invited to consider the settlement process to fill the vacancy. **Carried.**

iv It was moved and seconded that chair of Pastoral Relations be authorized to approve and application for settlement should it arise. **Carried.**

Info: It was agreed by the Pastoral Relations Committee that Liz Lemon be the point person to meet with the representatives of the Dorchester/Crumlin Pastoral Charge.

v It was moved and seconded that the report of the Pastoral Charge Supervisor Janet Fradette be accepted. **Carried.** *This was in regards to her appointment as Pastoral Charge Supervisor at Dundas Street Centre United Church, which was concurrent with the appointment of a Candidate for Ordained Ministry, Mary Stewart, who served as candidate supply for an 11 week period while Rev Catherine Tovell was away on Restorative Care Leave. Sacraments were presided over by Rev. Marjorie Smith in consultation with the Worship Committee and the Supply.*

vi It was moved and seconded that as the South Caradoc Pastoral Charge has requested permission to start a JNAC, it is recommended that the co-chair of Pastoral Relations write a letter to encourage South Caradoc to become involved in the TAP process **Carried**

vii It was moved and seconded that the request of Rev. Carol Brown for early retirement be approved, effective July 1, 2010. **Carried.**

viii It was moved and seconded that we approve payment of mileage costs to Dyanne Matthews, TAP companion and JNAC Presbytery Rep to JNAC, from January 1, 2010 to April 30, 2010, for a total of \$317.01. **Carried.**

ix It was moved and seconded that the request of Wesley-Knox United Pastoral Charge to start a JNAC be approved, and also that the co-chairs of Pastoral Relations be authorized to find Presbytery reps to act on this JNAC. **Carried**

x It was moved and seconded that we authorize the co-chair to write a letter to Colborne/Empress Pastoral charge confirming congregation authorized talks with Robinson United on January 24, 2010. **Carried**

xi It was moved and seconded that we recommend to London Conference that the Rev. Art Hiley be retained on the Roll of Conference while he is in search of a call or appointment. **Carried**

xii It was moved and seconded that we recommend to London Conference that Rev. Michelle Down be retained on the Roll of Conference while she is search of a call or appointment. **Carried**

xiii It was moved and seconded that Siloam United Church be reimbursed \$35.00 for the cost of refreshments at the TAP workshop on May 6, 2010. **Carried**

xiv It was moved and seconded that we approve the payment to Rick Hawley of \$230.00 for work done around interviewing TAP companions. **Carried**

xv It was moved and seconded that Marjorie Smith be appointed as Pastoral Charge Supervisor for Dundas Centre United Church effective May 20, 2010 until the minister returns. **Carried**

xvi It was moved and seconded that we approve the appointment of Wendy Noble, Student Supply Minister to Kerwood/Cairngorm Pastoral Charge effective July 1, 2010 to June 30, 2011. **Carried**

xvii It was moved and seconded that Joint Needs Assessment reports be forwarded to the Pastoral Relations Chair via e-mail for distribution to the full committee one week prior to the committee. Two hard copies are to be provided to the Pastoral Relations Committee at the time of the JNAC review meeting. **Carried**

Sheila Duffin concluded the MPE report by moving, and it was seconded, that the expenses of Neil Lackey for his leadership in the Pastoral Support Minister workshop, and all other workshop expenses be paid. **Carried**

5. Division of Mission in Canada/UCW Jannie Law reported that she had requests for reimbursement of the division's budget. She needed \$170.00 to cover the expenses of a youth delegate to conference who would not have been able to attend conference otherwise. And she needed \$169.92 to cover the expenses of Paul Vollick for running the teen tournament. It was moved and seconded that these expenses be paid. **Carried.**

Jannie expressed concern that she would not have sufficient money in her budget to continue supporting these events. She was encouraged to continue this support for young people and to come back to the executive for more financial help if needed.

NOMINATING COMMITTEE: There was no report.

TREASURER'S REPORT: Don Sutherland distributed printed copies of his monthly report. (The report will be found at the end of these minutes, beginning on page 2010-7.) It was moved and seconded that this report be received. **Carried**

MISSION AND SERVICE: There was no report.

CARE AND OVERSIGHT: Val Hodgins presented the following report. "Visits have been made to Wesley-Knox, Granton-Wesley, and Bryanston. Reports have found things in good order in these congregations with many activities. Wesley-Knox has been informed about Tom Hiscock's 2011 retirement and it seems that he has been helping them to prepare well for his leaving. Granton-Wesley is busy with many activities and programs especially for youth and working with other North Middlesex congregations. The visiting team still needs to meet with Pastor Paul Vollick. Granton-Wesley and Bryanston are connected by a sort of 'rent-a-minister' program whereby Paul Vollick provides Sunday services for Bryanston. Bryanston has shown a slight increase in numbers on Sunday. However, few other activities take place. There is ongoing concern and support for those clergy who are feeling overworked, threatened by the state of the church today, and lack of support by both congregations and peers in the workplace."

CONFERENCE MINISTER: As the annual meeting London Conference had met so recently there was little for Heather McLean to report. But she did mention the possibility of people meeting in the conference office to watch the celebrations of the 85th anniversary taking place in the national office. When Heather asked for a show of hands of those who might be interested in coming to the conference office for this event there were only a few who held up their hands.

CHAIR ELECT: Edward Avey did not realize that he would have the opportunity to present a report, but he did take a moment to express his appreciation to all those who encouraged him to accept the nomination to be chair elect.

ADJOURNMENT: There being no further business it was moved that the meeting adjourn at 3.15 pm.

David McKane / Chair

Frank Meadows / Secretary

Middlesex Presbytery of UCOC
Comparative Balance Sheet

June 1, 2010

	As at 31/05/2010	As at 31/05/2009	Difference
ASSET			
Current Assets			
Bank Account	11,288.47	3,355.48	7,932.99
Accounts Receivable	74,261.24	76,960.50	-2,699.26
G S T Receivable	744.10	524.91	219.19
Employee Expense Advance	500.00	500.00	0.00
GIC's - Short Term Investments	55,026.52	52,000.00	3,026.52
Money Market GIC	205,000.00	143,000.00	62,000.00
Empress U C Trustees	36,101.15	0.00	36,101.15
Total Current Assets	382,921.48	276,340.89	106,580....
TOTAL ASSET	382,921.48	276,340.89	106,580....
LIABILITY			
Current Liabilities			
Accounts Payable	1,715.12	5,148.91	-3,433.79
UWO Chaplancy Committee R...	222,500.00	150,835.67	71,664.33
UWO Chaplancy Committee E...	-193,473.57	-126,827.74	-66,645.83
Sub-Total	29,026.43	24,007.93	5,018.50
U C Council Funding Rebirthing	3,088.00	3,088.00	0.00
Expenses from Funding	-291.70	-165.94	-125.76
Sub - Total	2,796.30	2,922.06	-125.76
Total Current Liabilities	33,537.85	32,078.90	1,458.95
TOTAL LIABILITY	33,537.85	32,078.90	1,458.95
EQUITY			
Retained Earnings			
Opening Capital Surplus	116,745.04	100,813.77	15,931.27
Current Earnings	232,638.59	143,448.22	89,190.37
Total Equity	349,383.63	244,261.99	105,121....
TOTAL EQUITY	349,383.63	244,261.99	105,121....
LIABILITIES AND EQUITY	382,921.48	276,340.89	106,580....

	Actual 01/01/2010 to 31/05/2010	Budget 01/01/2010 to 31/12/2010	Difference
REVENUE			
Pastoral Charge Assessments			
Ailsa Craig	0.00	2,211.69	-2,211.69
Arva	2,232.36	2,232.36	0.00
Avon-Putman	1,839.63	1,839.63	0.00
Belmont Harrietsville Mossley	2,512.43	3,865.29	-1,352.86
Bryanston	723.45	723.45	0.00
Delaware-Kilworth	3,555.24	3,555.24	0.00
Dorchester-Crumlin	1,224.70	4,898.79	-3,674.09
Glencoe-Appin	0.00	2,749.11	-2,749.11
Granton-Wesley	3,534.57	3,534.57	0.00
Ilderton-Birr	997.33	3,989.31	-2,991.98
Ivan	2,687.10	2,687.10	0.00
Kerwood-Caimgorm	1,751.77	2,335.71	-583.94
Komoka	1,632.93	1,632.93	0.00
Littlewood	1,157.52	1,157.52	0.00
Byron	5,498.22	8,247.33	-2,749.11
Calvary	8,205.99	8,205.99	0.00
Colborne St	9,239.49	9,239.49	0.00
Dundas St. Centre	2,542.41	2,542.41	0.00
Empress	2,604.42	2,604.42	0.00
Fairmont	868.14	2,170.35	-1,302.21
First-St Andrew's	3,694.77	14,779.05	-11,084.28
Grace	0.00	1,364.22	-1,364.22
Hyatt Ave.	2,046.33	2,046.33	0.00
Hyde Park	785.46	1,570.92	-785.46
Lambeth	4,000.00	9,198.15	-5,198.15
Metropolitan	23,563.80	23,563.80	0.00
Mount Zion	3,265.86	3,265.86	0.00
Richards Memorial	4,506.06	6,759.09	-2,253.03
Riverside	6,976.00	13,952.25	-6,976.25
Robinson Memorial	0.00	5,518.89	-5,518.89
Rowntree Memorial	2,397.72	2,397.72	0.00
Siloam	4,728.31	11,347.83	-6,619.52
St Andrews Glanworth	2,707.77	2,707.77	0.00
Trinity	0.00	2,790.45	-2,790.45
Wellington St.	1,033.50	2,067.00	-1,033.50
Wesley-Knox	12,298.65	12,298.65	0.00
White Oaks	5,374.20	5,374.20	0.00
Lucan	2,056.67	4,113.33	-2,056.66
Melbourne	1,963.65	1,963.65	0.00
Mt. Brydges	3,720.60	3,720.60	0.00
South Caradoc	268.71	268.71	0.00
Strathroy	4,444.00	8,888.10	-4,444.10
Thorndale	526.73	4,526.73	-4,000.00
Wardsville	144.69	392.73	-248.04
Wellburn	0.00	2,521.74	-2,521.74
Cairo	248.04	0.00	248.04
2009 Assessments	74,261.24	0.00	74,261.24
Sub-Total Assessments	<u>217,820.46</u>	<u>217,820.46</u>	0.00
Total Assessments	<u>217,820.46</u>	<u>217,820.46</u>	0.00

Middlesex Presbytery of UCOC June 1, 2010
 Comparative Income Statement

	Actual 01/01/2010 to 31/05/2010	Budget 01/01/2010 to 31/12/2010	Difference
Other Income			
Covenanting Services	620.75	0.00	620.75
Interest	1,854.54	1,000.00	854.54
1975 Reserve Fund	0.00	0.00	0.00
Gethsemane Trustees	100,000.00	0.00	100,000....
Sub-Total Other Income	102,475.29	1,000.00	101,475....
Total Other Income	102,475.29	1,000.00	101,475....
TOTAL REVENUE	320,295.75	218,820.46	101,475....
EXPENSE			
Operating Expenses			
London Conference Assessment	50,000.00	128,000.00	-78,000.00
Honoraria - Secretary	4,609.60	11,300.00	-6,690.40
Honoraria - Treasurer	740.00	1,800.00	-1,060.00
Employer's Share EI	129.55	400.00	-270.45
Travel	450.85	700.00	-249.15
Rental	0.00	1,200.00	-1,200.00
Service Contract	1,504.50	400.00	1,104.50
Printing & Photocopying	207.56	1,100.00	-892.44
Postage & Stationery	258.08	600.00	-341.92
Telephone	0.00	600.00	-600.00
Meeting Expense	130.00	500.00	-370.00
Resource Centre Salary	6,750.81	15,300.00	-8,549.19
Employer's Share CPP & EI	417.34	1,100.00	-682.66
Youth Advisor Salary & Housing	0.00	0.00	0.00
Empl Share CPP EI	0.00	0.00	0.00
Youth Advisor Office Expenses	0.00	0.00	0.00
Youth Advisor Travel	0.00	0.00	0.00
Care & Oversight Committee	0.00	400.00	-400.00
Auditor's Fee	0.00	400.00	-400.00
Bank Charges	0.00	0.00	0.00
Communications Division	0.00	500.00	-500.00
Finance & Administration Divisi...	0.00	100.00	-100.00
World Outreach Division	182.57	600.00	-417.43
Missions Canada	1,082.75	3,500.00	-2,417.25
M P & E General	719.16	500.00	219.16
M P & E Covenanting Services	0.00	50.00	-50.00
M P & E Pastoral Relations	319.52	1,000.00	-680.48
M P & E Manse	0.00	100.00	-100.00
M P & E Pensions	0.00	700.00	-700.00
M P & E Education & Students	88.53	200.00	-111.47
M P & E Internship	0.00	50.00	-50.00
MP & E Hospital	0.00	200.00	-200.00
Share London Hospital Visitors	526.34	20,000.00	-19,473.66
Camp Kee Mo Kee	15,000.00	15,000.00	0.00
U W O Ministry	0.00	10,000.00	-10,000.00
TAP Supervisor	4,540.00	2,500.00	2,040.00
Sub Total Expenses	87,657.16	218,800.00	-131,142...

**Middlesex Presbytery of UCOC
Comparative Income Statement**

June 1, 2010

	Actual 01/01/2010 to 31/05/2010	Budget 01/01/2010 to 31/12/2010	Difference
Total Expenses	<u>87,657.16</u>	<u>218,800.00</u>	-131,142...
TOTAL EXPENSE	<u>87,657.16</u>	<u>218,800.00</u>	-131,142...
NET INCOME	<u><u>232,638.59</u></u>	<u><u>20.46</u></u>	232,618...