

MIDDLESEX PRESBYTERY EXECUTIVE

The executive of Middlesex Presbytery met at the call of the chair on Tuesday, September 6, 2011, 1:00 p.m. at Rowntree Memorial United Church, London.

ATTENDANCE: Edward Avey, Tracy Crick-Butler, Gerald Drodge, Sheila Duffin, Richard Golden, Marilyn Hart, Nancy Hind, Val Hodgins, Joyce Payne, Flora Rath, Gail Schnarr, Donald Sutherland, Pam Tolmay, Jim Wilkie.

REGRETS: Anne Beattie-Stokes, Art Hiley, Heather McLean (London Conference staff person), David McKane, Trixie Usselman (excused)

OPENING AND CONSTITUTION OF THE MEETING: At 1:00 p.m., Chairperson Edward Avey called the meeting to order and constituted the meeting with these words: "In the name of Jesus Christ, the one true head of the church, and by the authority vested in me as chair of Middlesex Presbytery, I now declare this meeting constituted for the transaction of such business that shall properly come before it." Edward Avey gave a reading from Galatians followed by a brief reflection. A few words were offered and a moment's silence held in memory of Rev. Lloyd Smith.

ADOPTION OF THE AGENDA: It was **moved and seconded that the Agenda be accepted as printed. Carried**

ADOPTION OF THE MINUTES: It was **moved and seconded that the minutes of the executive meeting of June 7, 2011 be adopted as printed and circulated. Carried**

It was **moved and seconded that the minutes of the Presbytery meeting of June 14, 2011 be received for information as printed and circulated. Carried** A question arose for clarification concerning pages 2011-022 under Finance and Administration, the last statement concerning the draft agreement. What is the implication of that? Jim Wilkie clarified that it means that Executive can recommend, but that it has to come to the floor of Presbytery. The two congregations are aware that it won't be approved until the September 27th Presbytery meeting.

It was **moved and seconded that the minutes of the executive meeting of July 6, 2011 be adopted as printed and circulated. Carried**

CORRESPONDENCE:

Items Received: 326 e-mails June 15 – Sept. 5/11, including:

Date	From	Concerning	Action
June 16/11	Matthew Stevens London Conf.	Money Sanity for All Seasons July 29-Aug 1	Forwarded to e-mail list
June 16/11	Matthew Stevens London Conf.	Suggestions for video clips for worship services	Forwarded to e-mail list

June 16/11	Pam Tolmay Presb. DWO	Information on Wattville Child of the Month	Forwarded to e-mail list
June 16/11	Matthew Stevens London Conf.	Reminder about Church Websites, to keep updated through the summer	Forwarded to e-mail list
June 17/11	London Conf.	Highlights from June 15/11 meeting	Forwarded to e-mail list
June 19/11	Janet Fradette Presb. DMC	Green Resources June/11 update	Forwarded to e-mail list
June 21/11	R. Riley, M&P Chair South Caradoc PC	Staffing	No Action. Already cc'd to Joyce Payne
June 21/11	Matthew Stevens London Conf.	EU Comprehensive Economic Trade Agreement – Local meetings in June	Forwarded to e-mail list
June 23/11	Peter Kingsbury London Conf.	"People Skills" workshop in July, in Michigan	Forwarded to e-mail list
June 23/11	Paul Browning Trinity UC	Notice of a fundraiser @ Trinity on July 23	Forwarded to e-mail list
June 27/11	Peter Kingsbury, London Conf.	Confirmation of completion of on-line Racial Justice Training	Already cc'd to J. Payne & S Cameron
June 27/11	Matthew Stevens London Conf.	UC address in Ottawa at KAIROS event	Forwarded to e-mail list
June 27/11	Matthew Stevens London Conf.	Women's World 2011 in Ottawa, July 3-7	Forwarded to e-mail list
June 28/11	Matthew Stevens London Conf.	Mandate Magazine, November Issue, call for contributions	Forwarded to e-mail list
June 28/11	Karen Low, Presb. DMC	Pride Day and Parade	Forwarded to e-mail list
June 28/11	Trinity U.C.	Notice of VBS July 4-8	Forwarded to e-mail list
June 30/11	Pretima Kukadia London Conf.	Position Available – Conference Executive Secretary	Forwarded to e-mail list
June 30/11	Nora Sanders, General Council	Remits 4, 5A & 5B for Presbyteries (hard copies)	E-mailed to exec & later to all for September's agenda
July 1/11	Matthew Stevens London Conf.	Global petition re: Aung San Suu Kyi of Burma	Forwarded to e-mail list
July 6/11	Matthew Stevens London Conf.	Faith and the Common Ground newsletter	Forwarded to e-mail list
July 6/11	Lillian Cree, Fairmont UC	Position Available: Organist & Music director	Forwarded to e-mail list
July 7/1	Peter Kingsbury London Conf.	Notice of the passing of Rev. Lloyd Smith	Forwarded to e-mail list
July 7/11	Nora Sanders. General Council	Request for feedback re: The Manual	Forwarded to e-mail list
July 14/11	Matthew Stevens London Conf.	Provincial Election Kit 2011	Forwarded to e-mail list
July 15/11	Pretima Kukadia London Conf.	September Bridge deadline August 1 st .	Forwarded to e-mail list

July 16/11	Karen Low Presb. DMC	MCC's Pride Service at Christ Church July 17th	Forwarded to e-mail list
July 19/11	Matthew Stevens London Conf.	UCC Emergency Response to Crisis in Horn of Africa	Forwarded to e-mail list
July 22/11	Matthew Stevens London Conf.	Forest Fire Evacuations	Forwarded to e-mail list
July 25/11	London Conference	General Council News Release re East Africa Drought Relief Fund	Forwarded to e-mail list
July 25/11	Nora Sanders. General Council	Remits 6A, 6B, 6C & "Our Words of Faith", a resource document for the remit. (for Pastoral Charges) (hard copies)	Filed
July 29/11	Bruce Curtis, New St. James Presbyterian	Notice of Position: Church Office Administrator	Forwarded to e-mail list
Aug 2/11	London Conference	Federal Funding for Accessibility Projects due Sept. 23	Forwarded to e-mail list
Aug 3/11	Marjorie Smith	Women in Ministry: lunch August 10	Forwarded to e-mail list
Aug 5/11	Pam Tolmay Presb. DWO	Kare for Kids, thanks and an update	Forwarded to e-mail list
Aug 8/11	T. Gentleman, Strathroy UC	Request for what is needed to distribute a notice for Sunday School Co-ordinator	Requested further info, rec'd no reply
Aug 9/11	M. M. Jones UCC	Emails from Byzantine Catholic Patriarchate – treat as spam and delete	Forwarded to e-mail list
Aug 10/11	London Conference	News from "Ministries in French"	Forwarded to e-mail list
Aug 15/11	Matthew Stevens London Conf.	Comments on success of Rendezvous 2011	Forwarded to e-mail list
Aug 16/11	London Conference	Grants available for UCC Ministries	Forwarded to e-mail list
Aug 18/11	Art Hiley Presb. Commun.	Request for September E-Link submissions, deadline Aug 26th	Forwarded to e-mail list
Aug 18/11	S. Green, Melville UC	Notice of Chicken BBQ Sept. 10th	Forwarded to e-mail list
Aug 19/11	UCC	Residential Schools Update July/11 (hard copy)	Filed
Aug 22/11	London Conference	Goderich Tornado Damage	Forwarded to e-mail list
Aug 23/11	Matthew Stevens London Conf.	2ns Annual Focus on the Gay Family Conference Sept 23-25 in Sault Ste. Marie	Forwarded to e-mail list
Aug 24/11	Matthew Stevens London Conf.	KAIROS regional meetings this fall	Forwarded to e-mail list
Aug 24/11	Jillian Gilliland London Conf.	Huron College courses of interest	Forwarded to e-mail list
Aug 24/11	P. Switzer, Presb. Rep. Wellburn PC	Re: Goderich Tornado, suggesting Samaritan's Purse	Forwarded to e-mail list
Aug 24/11	London Conference	Goderich Tornado updates	Forwarded to e-mail list

Aug 25/11	Art Hiley	Free Sheet Music available	Forwarded to e-mail list
Aug 25/11	London Conference	Mission Support Grants available	Forwarded to e-mail list
Aug 27/11	Matthew Stevens London Conf.	Green Audits in London	Forwarded to e-mail list
Aug 30/11	London Conference	"Connections" deadline Sept. 8/11	Forwarded to e-mail list
Aug 30/11	Peter Kingsbury London Conf.	Service of Farewell for Lloyd Smith, Sept. 18 th at 2 pm, White Oaks United Church	Forwarded to e-mail list
Aug 31/11	London Conference	Deaconess Project: Historical information being sought, including that of a personal or family nature	Forwarded to e-mail list
Sept 1/11	London Conference	Goderich Tornado FAQs	Forwarded to e-mail list
Sept 1/11	General Council	Horn of Africa Urgent Appeal	Forwarded to e-mail list
Sept 2/11	London Conference	Goderich, Victoria Street Church	Forwarded to e-mail list
Sept 2/11	General Council	Resources to Commemorate the 10 th Anniversary of 9/11	Forwarded to e-mail list

Items Sent: 272 e-mails (new, forwarded or in response) June 15 – September 5/11

Date	To	Concerning	Action
Various dates throughout the summer	London Conference and/or other Presbyteries & Conferences	Records of Transfer, Appointments, as approved at previous meetings.	Sent via surface mail, courier, by hand.

BUSINESS ARISING from CORRESPONDENCE

To clarify, Remits 4, 5A and 5B will be e-mailed out to all on the Presbytery e-mail list prior to the September 27th meeting. Copies will also be made available at the September 27th meeting of Presbytery.

CHAIRPERSON'S REPORT: Thanked all of us for taking time to come to that special meeting in July. Other than that, there was nothing to report on that won't be dealt with later in this meeting.

1:30 p.m. ORDER OF THE DAY: Paul Vollick presented on behalf of the United Church Council of Middlesex Presbytery re: Proposal for the Gethsemane property.

Moved and seconded that Paul Vollick be made a corresponding member. Carried.

Paul Vollick gave a report on the proposal for the Gethsemane property, located at 1461 Huron St., London. (see attached pages 2011-048 to 2011-068) There have already been

two rounds of applying to the province for affordable housing, but without success. So over the last two years we've been working with Greg Playford of Devonshire Consulting, who has been working quite vigorously to get our proposal forward. This year it will be the City of London that makes the decision where the money goes, rather than the province. The London Affordable Housing Foundation will be the owners and administrators. Although we'd have liked to have the units for just seniors, there will be no such restriction and it will be open for families as well. We still need to get approvals through the City of London, but don't need to go to the Province, so we, being United Church Council and London Affordable Housing Foundation have a better opportunity to get the funding.

One item still to be addressed is the zoning, which needs to be expanded from a Neighbourhood Facility – Holding zone (h-NF(2)) to a designation that would permit the development of the project proposed and still preserve the current NF uses. This is so that if the project did not get funds or the sale did not close, the current uses and status would not be impacted. In recognizing the money that the United Church Council has already put into maintaining and holding the Gethsemane property for the last few years, the London Affordable Housing Foundation group has agreed to pay 50% of the costs of rezoning, which will be about \$11,865.

ELUCO's food bank will continue to operate and have space in the new building, with one area exclusively for ELUCO's storage. That space will be attached to the common area, which ELUCO will use for their food bank distribution.

Paul Vollick stated that the purpose of presenting to this Presbytery Executive is to get support for United Church Council's decision to go forward.

Moved and seconded that Executive recommend to Middlesex Presbytery that they support the United Church Council of Middlesex Presbytery in moving forward with the selling of the Gethsemane property to London Affordable Housing Foundation as outlined in Appendix A (see pages 2011-048 to 2011-068). Carried, with the noted abstentions of Richard Golden and Joyce Payne.

CONFERENCE MINISTER: Heather McLean sent her regrets due to incoming conference calls, but added that she will be in her office if we needed to phone her with any questions.

DIVISION REPORTS:

FINANCE & ADMINISTRATION

Jim Wilkie reported that they met on August 30th, during which they went through Draft E, with a revised Appendix F of the Covenant Agreement between Wellington Street United Church and Rowntree Memorial United Church. (see attached pages 2011-069 to 2011-094) At the meeting they stressed that they were not setting any precedent, but wanted to be consistent with the last few covenant agreements in Middlesex Presbytery. So based on the recent past, Finance and Administration will recommend that this agreement be grandfathered through.

Jim Wilkie noted that the last Covenant Agreements that have happened in Middlesex were not really amalgamations, but more absorptions. Finance and Administration plans to bring someone in to help with setting guidelines for the future, especially as they relate to property.

In discussion it was stressed that there is a need for congregation's Trustees to keep their property deeds up to date. Finance and Administration recognizes that they need to get out to Pastoral Charges to ensure that they are doing this.

(It being time for the next Order of the Day, Jim Wilkie, Chair of Finance and Administration held the rest of his report until after the Order of the Day was finished.)

2:00 p.m. ORDER OF THE DAY: Representatives Jay Whistlecraft, Co-Chair of the Rowntree /Wellington Amalgamation Committee and Darlene Burnett, Chair of Wellington Street United Church Council and a member of the Rowntree/Wellington Amalgamation Committee attended to answer any questions we may have concerning the proposed Covenant Agreement.

Moved and seconded that Jay Whistlecraft and Darlene Burnett be made corresponding members.

There not being any actual questions, Joyce Payne commented that the Covenant Agreement was a comprehensive document and very well done. When asked how they felt about the joining of the two congregations so far, Jay Whistlecraft, coming from a Rowntree perspective, responded that it has been a most interesting experience. Sunday worship attendance has gone from 50 to 100 people, activity has doubled and with the mingling of all three churches (including some former Robinson people) Rowntree is showing definite signs of new life. The need to continue all outreach programs has helped with a real binding together of the congregation and given the opportunity to work together. Darlene Burnett, from the Wellington Street perspective, noted that more people are coming to church with the knowledge that they can come without pressure to "do something".

Jay Whistlecraft acknowledged that this is just the beginning of the growth process, that they have a long road ahead. An advantage has been the timing of having some of the Robinson United people joining with Rowntree last year, and now Wellington Street United, so they are able to meld committees and Boards to involve all. Their nominations will be in November, with the Annual Meeting in January 2012 for all new Boards and Committees..

Edward thanked for coming and sharing their hopes, dreams and practical parts of the Covenant Agreement.

DIVISION REPORTS, continued

FINANCE & ADMINISTRATION, continued

Moved and seconded that Draft E, with the revised Appendix F of the Covenanting Agreement between Wellington Street United Church and Rowntree Memorial United Church be taken to the floor of Presbytery on September 27, 2011 for approval. Carried, with the noted abstention of Val Hodgins. (Concerning what Courts of the Church need to give approval, a phone call was made to Heather Mclean, who responded by phone later in our meeting that Conference and General Council do not need to be involved with this.)

Moved and seconded that Presbytery Executive recommend that once Presbytery approves the Covenanting Agreement between Wellington Street United Church and Rowntree Memorial United Church, that Wellington Street United Church be allowed to list the property located at 156 Wellington Street, London, Ontario, as registered in the name of the Trustees of Wellington Street United Church, for sale. Carried, with the noted abstention of Val Hodgins.

As clarification, Jim Wilkie confirmed that the conditions of the final sale would again have to come back to the floor of Presbytery for approval.

Moved and seconded that we recommend that upon receipt of a firm offer for the Wellington Street property by the Wellington St. UC Trustees, that an emergent meeting of Middlesex Presbytery will be called by the Chair. Carried, with the noted abstention of Val Hodgins.

As clarification, according to The Manual for any meeting of Presbytery quorum is 1/5 of those entitled to vote and further, that 1/3 of those must be of the Order of Ministry and 1/3 of those must be Lay persons.

Note: Currently there are 185 Presbyters eligible to vote, of which 90 are of the Order of Ministry and 95 are Lay persons

It was suggested that since amongst Presbytery there currently appears to be a trust issue with the executive dealing with these types of issues, then in the interests of time a meeting of all of Middlesex Presbytery can and will be called to approve the amount and terms of any offer to purchase the Wellington Street United Church property.

After further discussion, consensus was that our posture, as Executive is that if there should be any questions or motions from the floor on particular items within the Covenanting Agreement between Wellington Street United Church and Rowntree Memorial United Church, then they will be accepted as *recommendations* but will not affect acceptance of the Covenanting Agreement. We are trusting the work of those we've asked to make these decisions.

Jim Wilkie had the following items for information:

1. Riverside United Church is going "green" with plans to lease their roof for solar panels. Their legal counsel has reviewed and approved the lease terms and the church is covered for liability purposes.

2. Concerning "Care for Kids" South African school / nursery, there was some discussion at the Finance and Administration meeting of an informative nature, of the avenue by which monies are donated and scrutinized. It was reported that the process was found to be legitimate and safe by Erik Mathieson of General Council . Mr. Mathieson felt that the agreement was sound and expressed to Jim Wilkie that he has never seen such a good agreement.

Crumlin United Church is applying for government funds to install a chair lift. **Moved and seconded that we approve Crumlin United Church put in a chair lift, providing funding is available. Carried, with the noted abstention of Sheila Duffin.** A letter from the Presbytery Secretary noting this motion is to go to Sheila Duffin, to be included with the grant application.

At 3:20 p.m., a ten minute break was called.

FINANCE AND ADMINISTRATION, continued:

3. Consensus at the Finance and Administration meeting was that, because of the heavy load of business in September we call a special meeting of Presbytery in October to deal with the budget.

Moved and seconded that we call a meeting of Presbytery for October 25, 2011 at 7:00 p.m. and also add Remits 4, 5A and 5B plus any other business which has to be addressed, to the agenda for this meeting. This would be strictly a business meeting, to be held on Tuesday of October 25, 7 pm at 75 Blackfriars, if available. Val Hodgins and Tracy Crick-Butler send their regrets. **Carried**

Presbytery Representatives are needed to chair the separate Congregational Meetings of Rowntree Memorial and Wellington Street United Churches on September 18, 2011. Both meetings are to take place simultaneously at Rowntree Memorial, but in different spaces. Edward Avey offered to chair one meeting and Gail Schnarr offered to chair the other.

It was noted that the Memorial Service for Rev. Lloyd Smith will be on Sunday, September 18th, 2:00 p.m. at White Oaks United Church.

Edward Avey expressed our appreciation to Jim Wilkie and the members of Finance and Administration for their due diligence done on Presbytery's behalf.

COMMUNICATIONS: Art Hiley was absent, and no report was available.

RESOURCE CENTRE:

Marilyn Hart reported that they are now back to their regular hours (Tuesdays from noon to 5:00 pm, Wednesdays and Thursdays from 10:00 am to 3:00 pm), currently juggling with volunteers while the Director is off sick. They have been busy reorganizing and reconfiguring the Resource Centre space.

DIVISION OF MINISTRY PERSONNEL AND EDUCATION

Pastoral Relations: Joyce Payne presented the following motions:

Moved and seconded we approve the revision of hours of Rev. Catherine Moore's appointment at Siloam Pastoral charge from 15 hours/week to 25 hours/week effective July 1, 2011 to December 31, 2011. Carried.

Moved and seconded we approve the appointment of Rev. David Mitchell as Pastoral Charge Supervisor at the Ilderton-Birr Pastoral Charge effective July 1, 2011. Carried

Moved and seconded we approve the appointment of Rev. Phil Schuyler to South Caradoc Pastoral Charge, one-quarter time (10 hours/week) effective July 1, 2011 to June 30, 2012. All terms of The Manual have been met. South Caradoc will forward the monthly monies to the All Native Circle Conference, who will look after the salary arrangements through ADP. Carried.

Moved and seconded we approve the appointment of Rev. Marjorie Smith as Pastoral Charge Supervisor for the Wellington Street Pastoral Charge until their covenant agreement with Rowntree Memorial Pastoral Charge is finalized. Carried, with the noted abstention of Val Hodgins.

Moved and seconded we approve the revision of hours for Brad Johnson's appointment at Metropolitan Pastoral Charge from 40 hours/week to 20 hours/week effective September 12, 2011, as Brad is entering university to complete educational requirements for ordination. Carried, with the noted abstention of Gail Schnarr.

Moved and seconded we approve the appointment of Rev. Dr. Arthur Hiley to Fairmont United Pastoral Charge, 20 hours/week, effective September 1, 2011 to June 30, 2012. All requirements of The Manual have been met. Carried

Moved and seconded we approve the request of Rev. Dr. Arthur Hiley for \$500.00 in funding to help defray costs of Interim Ministry training course at Five Oaks. Carried.

Moved and seconded we approve the request of Rev. Michelle Down for \$500.00 in funding to help defray costs of Interim Ministry training course at Five Oaks. Carried.

Education and Students Committee:

Sheila Duffin read a letter, just received from Janet Fradette, indicating that in reviewing her present commitments to Middlesex Presbytery and in preparing for her Sabbatical leave in 2012, Janet respectfully offers her resignation from the Education and Students Committee as of May 1, 2012. Janet also wishes to immediately resign from the Nominating Committee and as the Division of Mission in Canada's Greening Convenor. Sheila noted that this brings up the point that the

Division of Ministry Personnel and Education needs to bring discussion as to whether they can be a valid Division anymore when much of their work is now under London Conference. They will be discussing this at their next meeting.

DIVISION OF MISSION IN CANADA:

Tracy Crick-Butler reported that the the Division will be meeting a week from Thursday. The Pride Parade was very successful, with only positive comments received. She also noted the exceptional response that Karen Low wrote in reply to one letter of concern prior to the parade. The Riverside contingent at the parade was amazing. At the blessing of the banners, the people at the host church, Christ Church were exceptionally warm and welcoming.

Consideration is still being given to having a float at London's Santa Claus Parade, and/or maybe at one of the other local Christmas parades, such at Hyde Park's.

U.C.W.:

Flora Rath announced "Celebrate Our Sisters", a morning retreat for women full of Music, Worship & Fellowship. This is being presented by Middlesex Presbyterial U.C.W. and will take place on Saturday, October 29th from 9:00 am to noon at White Oaks United Church. The guest speaker is Susan McPhail, Director of My Sisters' Place and special music will be provided by the Empey Sisters. As the fall outreach project, everyone attending is asked to fill a reusable shopping bag with personal care products as well as packaged underwear for women and children, socks, winter hats, mitts, scarves, etc.

Moved and seconded that we have something at the February or April meeting of Presbytery to commemorate & honour the 50th anniversary of UCW. Carried

DIVISION OF WORLD OUTREACH: Pam Tolmay asked that individuals and Pastoral Charges support the current relief efforts in the Horn of Africa. During Advent, they will be again promoting Kare for Kids, the Day Care in South Africa and we were reminded of the Thanksgiving oatmeal project. She was pleased to hear that the funds were being handled properly. (*see report under Finance and Administration, item 2*) The Division will be meeting next Tuesday.

STEWARDSHIP:

Gail Schnarr had nothing to report

CHAIR-ELECT: Anne Beattie-Stokes sent her regrets, with nothing to report.

TREASURER'S REPORT: Don Sutherland presented the printed Treasurer's report as of August 31, 2011 for information. (*attached pages 2011-44 to 2011-47*) Don noted that \$60,000 in assessments are still to come in and he may have to make some reminder phone calls. For information, we were given some preliminary 2012 budget

figures, along with a comparison chart for calculating Pastoral Charge assessments based on Line 40 of the Year Book, the same method now being used by London Conference for their assessments to Presbyteries. Finance and Administration recommends that we use this same method of calculation so we are asked to study it and be prepared for it at the October meeting. Don Sutherland expressed a willingness to visit and/or talk with any congregation to help in their understanding.

London Conference's assessment to Middlesex Presbytery was actually \$152,000, which was an unexpected increase of \$6,118.00. **Moved and seconded that the \$6,118.00 owed to London Conference be paid. Carried.**

CARE AND OVERSIGHT COMMITTEE

Val Hodgins reported that they would be meeting September 15th at 12:00 p.m. Currently Elmore Hill and Val have been busy working with Dundas Centre and Fairmont.

UWO CHAPLAINCY COMMITTEE

Val Hodgins reported that there has been some frustration in getting background information and getting up to speed. Marilyn Arthur, Ed Tofts, Kenji Marui, Karen Low and Val Hodgins have all agreed to serve on the committee, with the next meeting being called for this Thursday so that they can move onward.

PRESBYTERY REPRESENTATIVE TO CONFERENCE EXECUTIVE:

Joyce Payne reported that amongst other things, they are looking at the changes involved in the new method of calculating London Conference assessments.

NOMINATIONS COMMITTEE: David McKane had sent his regrets. Edward Avey commented that there had been no meetings of the Nominations Committee, however he has spoken with David about putting something together for new Presbyters. It was noted from the floor that in trying to find someone to replace Rev. Janet Fradette on the committee, efforts should be made to find a lay person. Considering the difficulties experienced in trying to recruit people, this will be taken under advisement.

4:25 p.m. **Moved and seconded that the meeting be extended until 4:45. Carried**
Pam Tolmay and Tracy Crick-Butler excused themselves from the meeting due to other commitments.

WEB-SITE COMMITTEE Nancy Hind reported that following the criteria as discussed at earlier executive meetings, the mock-up and Requests for Proposals were sent out to 3 companies and 1 individual. No response was received from one of the companies. At the request of one of the companies and another from the one individual, Edward Avey and Nancy Hind met with each to discuss our needs and how they could best accommodate us. After looking at all three proposals received, we are recommending we

give the contract of designing our new website and providing support to Dave Exley. The initial set up and support costs will fall well within the amount budgeted for the project.

Moved and seconded that we contract with Dave Exley to design a new Presbytery web-site, estimated cost to be \$960 and provide ongoing support as needed at his hourly rate. Carried

As agreed through consensus, we are to ask lawyer, Doug Scott to put together an "employment contract" with Dave Exley. The cost of Doug's time will come out of the budgeted amount for the project. We are also to ensure that there is no possibility of a conflict due to Dave's spouse, Betsy Exley's employment with London Conference.

4:50 p.m. **Moved and seconded to extend the meeting a further 15 minutes. Carried.**

NEW / OTHER BUSINESS:

1. Val Hodgins reported on plans for the visit from Moderator, Mardi Tindal on Thursday, October 20th. Val has met with Diane Macpherson of Elgin Presbytery to co-ordinate plans. In the morning Middlesex will host a coffee meeting at Richards Memorial, followed by a town hall style meeting for questions about the state of the church. In the evening, Elgin Presbytery will host a pot luck supper and their town hall style meeting. The afternoon is still open for ideas. Val will keep us and Conference President Gary Clark informed of details and arrangements as they're made.
2. Remits 4, 5A, 5B will be on the agenda, along with the budget for a business only meeting on October 25th, as already discussed under Finance and Administration, item number 3.
3. Upcoming meetings:

September 27th meeting is at First St. Andrews. The 4:00 p.m. workshop is on "Safe Spaces" presented by Karen Low. Gary Clark, Conference President will have the first hour of the 7:00 p.m. meeting, including leading us in worship

November 22nd is still open for invitations. Although there have been two tentative offers (*including one at the meeting*), they have both fallen through. The workshop and Worship will be led by the youth and YATS under the leadership of Marilyn Arthur.

February 28, 2012 is open for invitations, with one tentative offer yet to be confirmed.

April 24, 2012 will be held at Richards Memorial
4. Edward Avey asked that we spread the word about the GLBTT Conference on October 22nd at 75 Blackfriars.
5. Nancy Hind asked whether it was appropriate to list e-mail addresses of Presbyters on the website, or just addresses and phone numbers. It was suggested that personal e-mail addresses be listed only with the person's approval. Where appropriate,

ministerial staff will be listed with the address, phone numbers and e-mail addresses of their pastoral charge. Members of the executive will have their full information published, unless the Secretary is directed not to include contact information by the individual. Ministerial persons on Executive will be listed with the contact information being that of their pastoral charge if possible.

ADJOURNMENT:

The motion to adjourn was received at 5:04 p.m. Edward Avey offered the closing prayer.

Chairperson
Edward Avey

Secretary
Nancy Hind