

February 1, 2010

Middlesex Presbytery Executive (draft)

The Executive of Middlesex Presbytery met at the call of the chair at Rowntree Memorial United Church, London, Ontario on February 1, 2010. There was a quorum of members present. Hugh John Cook, the chair of Presbytery, presided.

PRESENT: Hugh John Cook, Gerald Drodge, Jannie Law, Gail Schnarr, Don Sutherland, Sheila Duffin, Pam Tolmay, Joyce Payne, David McKane, Lois Peters, Marilyn Hart, Heather McLean (Acting Executive Secretary London Conference).

REGRETS: Val Hodgins, Susan Eagle.

OPENING: Hugh John Cook called the meeting to order at 1 pm and then constituted the meeting: "In the name of Jesus Christ, the one true head of the church and by the authority vested in me as chair of Middlesex Presbytery, I now declare this meeting constituted for such business as shall properly come before it."

AGENDA: Moved/seconded that the agenda be adopted with the note that there is an order of the day at 2 pm for the annual report of the Grants and Loans Committee. Carried.

MINUTES: Moved/seconded that the minutes of the meeting held on January 5, 2010 be adopted as printed and circulated with the correction of the name of Gerald Drodge. Carried.

CORRESPONDENCE received

- a) Letter from Bill McAuslan re Avon-Putnam P.C. and CRA. Issue resolved (filed)
- b) Letter from Matthew Stevens re M&S givings
- c) Letter from Brenda Smith, Hospital Visitor, which she requests be read at both Executive and Presbytery meetings (to MP&E)
- d) Email from Linda Badke re difficulty in hearing at Presbytery meetings
- e) Letter from St. Andrew's Cairo re use of manse funds (to F&A)
- f) Letter from Cairngorm United Church re disbanding (to Pastoral Relations)

ORDER OF THE DAY: Kenji Marui (chair) and John Blackwell joined the meeting and gave the report of the Grants and Loans Committee. The committee meets twice yearly to consider requests for grants. The financial report is attached to the minutes. John Blackwell tendered his resignation, effective immediately, as treasurer after 10 years in the position. Moved/seconded that we accept John's resignation with regret and many thanks for the work done. Carried.

DIVISION REPORTS:

Division of Ministry Personnel and Education – Sheila Duffin

1. A letter from Brenda Smith was read. Both Hospital Visitors, Betty Thornton and Brenda Smith, have signed the legal letter outlining the terms of the termination of their positions. A copy of the letter drafted by the lawyer will be kept in the Presbytery records.

2. Policies, Policies Workshop – the fall workshop resulted in suggestions for making presbytery function better and copies have been sent to committees for their input. It is hoped that there can be a report at the April Presbytery meeting with recommendations.
3. Pastoral Relations –
 - a) moved/seconded that we approve the appointment of Irene Richardson to Wellburn Pastoral Charge as Retired Supply. Effective September 1, 2010 to June 30, 2011. Carried.
 - b) moved/seconded that we approve the call of Rev. Dr. Jeffrey Paul Crittenden to Metropolitan Pastoral Charge, full time, commencing July 01, 2010. Carried.
 - c) moved/seconded that we approve the request of Dyane Matthews, TAP companion to Dorchester-Crumlin Pastoral Charge for 2009 mileage costs. Carried.
 - d) moved/seconded that we regretfully accept the request of Rev. Michelle Down for a change in Pastoral Relations effective April 30, 2010. Carried.
 - e) moved/seconded that we approve the JNAC report of Mt. Zion Pastoral Charge with the added information provided. Carried.
 - e) moved/seconded that a vacancy for a full-time minister be declared at Mt. Zion Pastoral Charge effective July 01, 2010. Carried.
 - f) moved/seconded that Susan Eagle and Maurice Bell be appointed Presbytery representatives on the Joint Search Committee for Mt. Zion Pastoral Charge. Carried.
 - g) moved/seconded that Pastoral Relations Co-Chairs send a letter to Lambton Presbytery Education and Students Committee requesting the current status regarding the Rev. James Sloan's Admission Process. Rev. James Sloan, Rev. Don Keenlside (Pastoral Charge Supervisor Komoka Pastoral Charge) and the secretary of Lambton Presbytery to be copied on the letter. Carried.
 - h) moved/seconded that Pastoral Relations Co-Chairs write to the Ministry and Personnel Committee of the Komoka Pastoral Charge asking how we can be of support to them and what their needs are. CC to Pastoral Care and Oversight Committee. Carried.
 - j) Remit #3 is to be voted on at February's Presbytery meeting. There is background material available and this will be distributed to presbyters via email. **Please read before the meeting!**

Division of Mission in Canada – Jannie Law

Moved/seconded that the amount of \$200.00 budgeted for Camp KeeMoKee anniversary be forwarded to the camp treasurer. Carried. A letter outlining the requirements for future funding requests will be sent out shortly.

UCW report – Lois Peters Middlesex Presbyterial UCW executive met in January at Mt. Zion U.C. At this meeting, plans were finalized for the Annual Meeting at Riverside U.C. on February 24. Program speakers will be Shannon and Bryan Prince. Their theme topic will be "Footsteps to Freedom". Also included on the day's program will be music, drama, book reviews, communion and of course a delicious luncheon. Other very special UCW events are Westminster Weekend April 30, May 1&2; Annual Gathering April 18 & 19 Parkview U.C. Stratford; Summer Event July 24 at Siloam U.C. Watch for registration forms on your UCW bulletin board.

Division of World Outreach - Pam Tolmay

A musical fundraiser for Haiti is planned for April 9, 2010 at 7:30 pm at 75 Blackfriars. There will be congregations involved, refreshments at intermission and a freewill offering. It is hoped that this event will highlight the use of the building and bring members of the presbytery together to help others. Moved/seconded that any costs arising from the concert be covered by funds from the DWO budget. Carried.

Division of Finance and Administration - Paul Vollick

1. Paul reported that F&A has decided to wait further documentation re Gesthemane property before offering recommendations.
2. Moved/seconded that St. Andrew's United Church, Cairo be allowed to use \$6000.00 of the manse funds to improve accessibility to the church. Carried.
3. Moved/seconded that Lucan United Church be allowed to draw up to \$20,000.00 from the manse funds for operating expenses. Carried.
4. A proposal to London Conference for office space available at 75 Blackfriars property was presented. Moved/seconded that Middlesex Presbytery executive recommend to the trustees of Empress United Church to consider this proposal. Carried.
5. Paul Vollick tendered his resignation, effective immediately, as chair of F&A. Moved/seconded that we accept Paul's resignation with regret and many thanks for the work done. Carried.
6. Moved/seconded that Middlesex Presbytery executive appoint Tom Hiscock as chair of F&A. Carried.

Division of Communication – no report.

Joyce Payne mentioned that the Resource Centre director is finding it difficult to do the work required with the shortened hours. The Standing Committee meets next week.

MISSION AND SERVICE: Gail Schnarr No report but time is requested on the agenda at February's Presbytery meeting.

TREASURER'S REPORT: Don Sutherland distributed copies of his report. It was noted that a number of charges have already paid their assessment for 2010.

PASTORAL OVERSIGHT: no report

CONFERENCE MINISTER: Heather McLean

1. Heather discussed the accessibility information sent by the National office. It has been suggested that Pastoral Oversight take this as their responsibility when doing triennial visits.
2. Bev Robinson returns to work next week following her knee surgery.
3. It is expected that a candidate for the new position of Congregational Futures Development Minister will be recommended at the Conference executive meeting next week. This person would begin May 1.

4. Applications for Conference annual meeting are available online as last year. Hard copies will be available at February's Presbytery meeting.
5. The committee for Racial Justice Sensitivity training has met and further information will become available soon.

NEW/OTHER BUSINESS:

1. Moved/seconded that the Division of Communication meet and provide, by the next executive meeting, written terms of reference around the publication, content and purpose of the E-LINK. Carried.
2. The term of Presbytery division/committee chairs was discussed (3 years??) and the suggestion that vice-chairs were necessary, perhaps chosen by the committees.
3. Moved/seconded that the honorarium for the Presbytery Secretary be continued during sick leave. Carried.
4. Moved/seconded that Val Hodgins be Acting Presbytery Secretary while Frank is recovering. Carried.
5. Moved/seconded that the acting secretary receive \$15.00 per hour for time spent on Presbytery business as well as reimbursement of costs. Carried.
6. Moved/seconded that any two of the following be signing officers for Middlesex presbytery - the past Chair, the Chair, the Chair-elect, the Secretary and the chair of F&A. Carried.

NEXT MEETING: March 2, 2010 at 1 pm.

ADJOURNMENT: There being no further business, the chair adjourned the meeting at 3:40 pm.

Chair Hugh John Cook

Acting Secretary Marilyn Hart

MIDDLESEX PRESBYTERY - FUNDS FOR CANDIDATES FOR MINISTRY

FINANCIAL STATEMENT - 2008

UNITED CHURCH FOUNDATION INVESTMENT VALUES

December 07	\$ 42,966.49	
January	41,983.63	
February	42,359.77	
March	42,801.30	
April	43,394.63	
May	43,980.02	
June	42,970.59	
July	42,198.53	
August	42,970.59	
September	40,096.00	
October	37,318.78	
November	43,052.73	Deposited \$ 6,000.
December 2008	43,560.41	
January 2009	41,985.03	
February	40,929.40	
March	42,722.33	

April 2009	44,132.22	
May	45,543.11	
June	46,272.46	
July	46,995.78	
August	47,870.60	
September	48,999.11	
October	48,345.26	Deposits
November	49,492.39	\$ 3,000
December	52,748.46	3,300

GRANTS & LOANS - INVESTMENTS

Mature	INT RATE	AMOUNT	
10/09/29	2.60	6,000.00	"
Sydenham Membership		100.00	
" Patronage Shares		35.35	
In Transit		3,300.00	
United Church Foundation		52,748.46	
Total Investments		62,183.81	

Notes: The G Mitton Fund commenced in 1983 with \$ 22,800
The Peter Thompson Fund commenced in 1978 with equity shares and in 1981 converted to Fixed Income at about \$ 6,600.
The Capital is not to fall below these amounts

The total fund increased (decreased) in 2009 by \$ 934.00

GRANTS and LOANS

Below is shown the total value of the Funds at the respective Year End

2009 62,184

2008 61,250

2007 71,508

2006 74,710

2005 71,830

2000 79,537

1995 62,578

MIDDLESEX PRESBYTERY - FUNDS FOR CANDIDATES FOR MINISTRY

FINANCIAL STATEMENT - DECEMBER 31, 2009

Balance December 31 2008 \$ 96.97

Receipts

Reserve Fund	Nil	
Interest BMO	0.48	
Interest from GIC	647.16	
Grant Return	2,500.00	
Donation	10.00	
Maturities	<u>11,556.72</u>	
		14,714.34

Expenditures

Secretary expense	32.80	
United Church Foundation (Expense)	441.16	
Investments made (Foundation)	6,300.00	
Grants	<u>6,790.00</u>	
		<u>13,543.52</u>

Balance - December 31, 2009 1,247.37

Summary

	2009	2008	2007	2006	2005	2004
Revenue						
Reserve Fund	0	1,000	1,000	1,000	0	3,000
GIC Int	647	2,442	1,630	2,100	2,515	2,323
Bank Int.	0	2	2	1	1	1
Expenditure						
Grants & Loans	6790	7,700	5,800	1,500	2,900	4,200
Administration	33	42	27	0	23	0
Foundation Expense	441	397	169	97		

(signed)
John A. McLean - Treasurer

I have examined the Financial Records of Middlesex Presbytery – Funds for Candidates for Ministry and in my opinion these statements accurately show the transactions for the year 2009 and indicate the actual financial position at December 31, 2009

(signed)
Harland Willison
36 Broadway Ave.
London ON N6P 1A8

2007 Middlesex Presbytery of UCOG
Comparative Balance Sheet

ASSET	As at 31/01/2010	As at 31/01/2009	Difference
Current Assets			
Bank Account	8,976.41	8,899.31	77.10
Accounts Receivable	178,856.35	172,544.56	6,311.79
G S T Receivable	578.48	501.28	77.20
Employee Expense Advance	500.00	500.00	0.00
GIC's - Short Term Investments	55,000.00	52,000.00	3,000.00
Money Market GIC	135,000.00	118,000.00	17,000.00
Empress U C Trustees	5,000.00	0.00	5,000.00
Total Current Assets	383,911.24	352,445.15	31,466.09
TOTAL ASSET	383,911.24	352,445.15	31,466.09
LIABILITY			
Current Liabilities			
Prepaid Assessments	0.00	0.00	0.00
Accounts Payable	1,008.44	925.13	83.31
Received for Wells for Life	47,680.65	62,841.65	-15,161.00
Remitted to Wells for Life	-47,680.65	-62,841.65	15,161.00
Sub-Total	0.00	0.00	0.00
Rec'd for Mozambique Flood Re...	15,161.00	0.00	15,161.00
Remit to Mozambique Flood Rel...	-15,161.00	0.00	-15,161.00
Sub-total	0.00	0.00	0.00
UWO Chaplancy Committee Re...	222,500.00	152,500.00	70,000.00
UWO Chaplancy Committee Ex...	-174,278.48	-110,870.83	-63,407.65
Sub-Total	48,221.52	41,629.17	6,592.35
U C Council Funding Rebirthing	3,088.00	3,000.00	88.00
Expenses from Funding	-165.94	-165.94	0.00
Sub - Total	2,922.06	2,834.06	88.00
Total Current Liabilities	52,152.02	45,388.36	6,763.66
TOTAL LIABILITY	52,152.02	45,388.36	6,763.66
EQUITY			
Retained Earnings			
Opening Capital Surplus	100,733.77	96,211.91	4,521.86
2007 Excess of Expenses over ...	16,011.27	4,801.86	11,209.41
Current Earnings	215,014.18	206,243.02	8,771.16
Total Equity	331,759.22	307,056.79	24,702.43
TOTAL EQUITY	331,759.22	307,056.79	24,702.43
LIABILITIES AND EQUITY	383,911.24	352,445.15	31,466.09

2007 Middlesex Presbytery of UCOC
Comparative Income Statement

	Actual 01/01/2010 to 31/01/2010	Budget 01/01/2010 to 31/12/2010	Difference
REVENUE			
Pastoral Charge Assessments			
Ailsa Craig	0.00	2,211.69	-2,211.69
Arva	2,232.36	2,232.36	0.00
Avon-Putman	0.00	1,839.63	-1,839.63
Belmont Harrietsville Mossley	1,836.01	3,885.29	-2,029.28
Bryanston	723.45	723.45	0.00
Delaware-Kilworth	0.00	3,555.24	-3,555.24
Dorchester-Crumlin	0.00	4,898.79	-4,898.79
Glencoe-Appin	0.00	2,749.11	-2,749.11
Granton-Wesley	3,534.57	3,534.57	0.00
Ilderton-Birr	0.00	3,989.31	-3,989.31
Ivan	0.00	2,687.10	-2,687.10
Kerwood-Cairngorm	583.93	2,335.71	-1,751.78
Komoka	0.00	1,632.93	-1,632.93
Littlewood	1,157.52	1,157.52	0.00
Byron	0.00	8,247.33	-8,247.33
Calvary	8,205.99	8,205.99	0.00
Colborne St	0.00	9,239.49	-9,239.49
Dundas St. Centre	0.00	2,542.41	-2,542.41
Empress	0.00	2,604.42	-2,604.42
Fairmont	0.00	2,170.35	-2,170.35
First-St Andrew's	0.00	14,779.05	-14,779.05
Grace	0.00	1,364.22	-1,364.22
Hyalft Ave.	0.00	2,046.33	-2,046.33
Hyde Park	392.73	1,570.92	-1,178.19
Lambeth	0.00	9,198.15	-9,198.15
Metropolitan	0.00	23,563.80	-23,563.80
Mount Zion	3,265.86	3,265.86	0.00
Richards Memorial	0.00	6,759.09	-6,759.09
Riverside	3,488.00	13,952.25	-10,464.25
Robinson Memorial	0.00	5,518.89	-5,518.89
Rowntree Memorial	0.00	2,397.72	-2,397.72
Siloam	945.68	11,347.83	-10,402.15
St Andrews Glenworth	2,707.77	2,707.77	0.00
Trinity	0.00	2,790.45	-2,790.45
Wellington St.	0.00	2,067.00	-2,067.00
Wesley-Knox	0.00	12,298.65	-12,298.65
White Oaks	5,374.20	5,374.20	0.00
Lucan	0.00	4,113.33	-4,113.33
Melbourne	0.00	1,963.65	-1,963.65
Mt. Brydges	3,720.60	3,720.60	0.00
South Caradoc	268.71	268.71	0.00
Strathroy	0.00	8,888.10	-8,888.10
Thorndale	526.73	4,526.73	-4,000.00
Wardsville	0.00	392.73	-392.73
Wellbum	0.00	2,521.74	-2,521.74
2009 Assessments	178,856.35	0.00	178,856.35
Sub-Total Assessments		217,820.46	217,820.46
Total Assessments		217,820.46	217,820.46
Other Income			
Covenanting Services	173.25	0.00	173.25
Interest	0.00	1,000.00	1,000.00
1975 Reserve Fund	0.00	0.00	0.00
Sub-Total Other Income		1,000.00	1,000.00
Total Other Income		1,000.00	-826.75
TOTAL REVENUE		218,820.46	-826.75
EXPENSE			

2007 Middlesex Presbytery of UCOC
Comparative Income Statement

	Actual 01/01/2010 to 31/01/2010	Budget 01/01/2010 to 31/12/2010	Difference
Operating Expenses			
London Conference Assessment	0.00	128,000.00	-128,000.00
Honoraria - Secretary	921.92	11,300.00	-10,378.08
Honoraria - Treasurer	148.00	1,800.00	-1,652.00
Employer's Share EI	25.91	400.00	-374.09
Travel	90.17	700.00	-609.83
Rental	0.00	1,200.00	-1,200.00
Service Contract	252.00	400.00	-148.00
Printing & Photocopying	0.00	1,100.00	-1,100.00
Postage & Stationery	0.00	600.00	-600.00
Telephone	0.00	600.00	-600.00
Meeting Expense	0.00	500.00	-500.00
Resource Centre Salary	1,454.67	15,300.00	-13,845.33
Employer's Share CPP & EI	86.86	1,100.00	-1,013.14
Youth Advisor Salary & Housing	0.00	0.00	0.00
Empl Share CPP EI	0.00	0.00	0.00
Youth Advisor Office Expenses	0.00	0.00	0.00
Youth Advisor Travel	0.00	0.00	0.00
Care & Oversight Committee	0.00	400.00	-400.00
Auditor's Fee	0.00	400.00	-400.00
Bank Charges	0.00	0.00	0.00
Communications Division	0.00	500.00	-500.00
Finance & Administration Division	0.00	100.00	-100.00
World Outreach Division	0.00	600.00	-600.00
Missions Canada	0.00	3,500.00	-3,500.00
M P & E General	0.00	500.00	-500.00
M P & E Coverenting Services	0.00	50.00	-50.00
M P & E Pastoral Relations	0.00	1,000.00	-1,000.00
M P & E Manse	0.00	100.00	-100.00
M P & E Pensions	0.00	700.00	-700.00
M P & E Education & Students	0.00	200.00	-200.00
M P & E Internship	0.00	50.00	-50.00
MP & E Hospital	0.00	200.00	-200.00
Share London Hospital Visitors	0.00	20,000.00	-20,000.00
Camp Kee Mo Kee	0.00	15,000.00	-15,000.00
U W O Ministry	0.00	10,000.00	-10,000.00
TAP Supervisor	0.00	2,500.00	-2,500.00
Sub Total Expenses	2,979.53	218,800.00	-215,820.47
Total Expenses	<u>2,979.53</u>	<u>218,800.00</u>	<u>-215,820.47</u>
TOTAL EXPENSE	<u>2,979.53</u>	<u>218,800.00</u>	<u>-215,820.47</u>
NET INCOME	<u>215,014.18</u>	<u>20.46</u>	<u>214,993.72</u>